

Getting Started As A Biology Lab Instructor!

21 August 2018

SHSU Department of Biological Sciences Fall Lab Instructor Orientation and Training

Approximate Schedule

- 8:30-9:00 **Coffee, pastries, and burritos!**
Introductions, Group Formation and Role Assignments (SK)
Assign roles (Group Manager, Recorder, Spokesperson)
- 9:00 **Lauren Schrodt – Paperwork and Payroll!**
Driver's License, Recording Hours
(Do's/Don'ts), etc.???
- 9:30 **Workshop Objectives**
- Cover important policies and procedures.
 - Delineate the practices that exemplify an “effective LI” and their contributions to prep.
 - Model classroom management practices for forming groups and fostering productive group dynamics
 - Caselets to promote positive methods for addressing routine and some negative student-to-student or student-to-lab instructor interactions.
 - Promote interactions among new and veteran TAs/instructors within the Department of Biology
 - Five Powerful Questions that facilitate student-centered/self-directed learning and assess whether your students are achieving the learning objectives
- 9:40 FERPA! General Procedures and Policies (LR)
Five Powerful Questions!
- 10:30-Noon Case Studies
- 12:00-1:30 **Lunch Break on Your Own** – This would be a good time to get acquainted with some of the other lab instructors! Please return on time.
- 1:30 Breakout Sessions! Learning how to use the IT equipment in your lab room and other important stuff!